

T80/T82/SBI012/SBT012/EE/20160710

Time : 3 Hours

Marks : 80

Instruction :

1. All Questions are Compulsory.
 2. Each Sub-question carry 5 marks.
 3. Each Sub-question should be answered between 75 to 100 words. Write every questions answer on separate page.
 4. Question paper of 80 Marks, it will be converted in to your programme structure marks.
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1. Solve any **four** sub-questions.
 - a) How communication is useful through carrier point of view? 5
 - b) Explain the process of communication. 5
 - c) Which guidelines are used to create an efficient productive Research plan? 5
 - d) Write the barriers of communication. 5
 - e) Which factors are included in communication through Body languages? 5

2. Solve any **four** sub-questions.
 - a) Develop a paragraph on any **one** topic of the following in 75 words. 5
 - i) Internet or
 - ii) Capacitive touch screen
 - b) What is meant by paragraph? Describe its major characteristics. 5
 - c) Explain the beginning of Communication. 5
 - d) What are the advantages of writing skill? 5
 - e) Use appropriate word in the following. 5
 - i) Mr. Shetti was told to deposit the _____ (Check/cheque)
 - ii) The Chief Minister will be returning from Mumbai after a _____ (weak/week).
 - iii) There is no religious _____ behind my ashes throwing into the Ganga. (feelings / fillings)
 - iv) He _____ with the blue pen (writes / rights)
 - v) The player broke the _____ of the window. (pane / pain)

3. Solve any **four** sub-questions.
- a) Explain some ways of an effective reading style. 5
 - b) Write short note on electronic mail. 5
 - c) Note down the techniques of ending communication. 5
 - d) As a reviewer, which strategies will you use to build a good relationship with the writer? 5
 - e) State the mechanical problem of reviewing draft. 5
4. Solve any **four** sub-questions.
- a) Explain the role of vocal aspects in oral presentation. 5
 - b) Write short note on Time management in presentation. 5
 - c) Enlist the principles of communication with a team. 5
 - d) What is meant by "You-Attitude"? Explain its strategies. 5
 - e) Note down the variety of proposal - writing situations. 5

